



DODOMA INSTITUTE OF DEVELOPMENT AND ENTREPRENEURSHIP STUDIES

Postal address: P. O. Box 2032, Dodoma

REG/BTP/085

Website: www.dides.ac.tz Email: didesvet@gmail.com

Mobile: +255 679 550 047, + 255 685 506 450, + 255 769 550 047

Application Form for Admission into Certificate and Diploma Courses for Academic Year 2024/2025

Attach you
Passport
size Photo
here

1. Personal Information (Please use capital letters)

Fill your names exactly as they appear in your academic certificates i.e. CSEE, ACSEE or equivalent qualifications

Last Name:		Do you have any Physical or Communication Disabilities? Yes <input type="checkbox"/> No <input type="checkbox"/>
First Name and Middle Name(s) – Do not use initials		If YES above tick whichever is applicable Speech/Hearing/Mobility/Vision/Albinism/Others
Date of Birth	Sex Male <input type="checkbox"/> Female <input type="checkbox"/>	Give details of disability:
Place of Birth:		
Citizenship:		
Permanent Home Address:		
Contact Address:		Please select residence category In Campus <input type="checkbox"/> Off Campus <input type="checkbox"/>
E-mail Address:		
Applicant Mobile Number:		
Marital Status:		
Next of Kin		
Name:		
Mobile Number:		
Relationship:		
Residence:		

Application Details: Application form will be received from 10th July 2024 to 5th September 2024 Students should arrive at the Institute from 25th September 2024 to 5th October 2024. Studies will commence on 18th October 2024.

Type of Application for Certificate and Diploma courses

S/N	Course Offered	Tick(√)the appropriate field
1.	Certificate in Community Development	
2.	Technician Certificate in Community Development	
3.	Ordinary Diploma in Community Development	
4.	Basic Technician Certificate in Agriculture Production	
5.	Technician Certificate in Agriculture Production	
6.	Ordinary Diploma in Agriculture Production	

Type of Application for VETA courses

S/N	Course Offered	Nature of the course	Tick (√)the appropriate field
1.	Information and communication technology	Long course	
2.	Computer Application	Short course	

OFFER: The following short courses will be offered freely for any student opted to join with us in any course

S/N	Course Offered	Tick(√)the appropriate field
1.	Poultry and Horticulture	
2.	Aluminum and Welding	
3.	Masonry	
4.	Designing and video Production	

3. Education Background

a) Certificate of Primary Education Examination (CPEE)

From.....to.....
 Examination Authority
 School Name.....
 Country

b) Certificate of Secondary Education Examination (C.S.E.E) or Equivale(From.....to.....Index Number.....

Examination Authority Division.....
 Examination Centre/ School Country

a) Advanced Certificate of Secondary Education Examination (A.C.S.E.E.) or Equivalent (Attach certificate) (From.....to.....Index Number.....

Examination Authority Division.....
 Examination Center/School
 Country

b) Details of Any Other Qualifications e.g. Diploma, Certificate etc.

INSTITUTE/INSTITUTION	From(Year)	To(Year)	Name of award e.g. Certificate/Diploma

4 Sponsorship Declaration

Your sponsor should commit in the space provided below or in a letter for payment of your fees and other costs including study tours/field work. Give full name and address.

I.....of..... (Postal address) declare to sponsor.....(Name of applicant) to study at Dodoma Institute of Development and Entrepreneurship Studies-DIDES and that I will pay all fees in time as required including costs for Field Practical Training. My mobile no. is and email address:

Sponsor’s signature: Date:

5 Applicant’s Declaration

I.....agree, if admitted to DIDES, to comply with institute regulations. I certify that the information in this application form is true and complete in all aspects and that I have withheld no information. I authorize the institute to verify any information provided as part of this application.

Applicant’s Full Name:	
Applicant’s Signature:	Date of Application:

Sponsorship – Please select once

Private <input type="checkbox"/>	<input type="checkbox"/>
	Government Specify:

6. Mode of Payment

<p>Registration and identity card are paid only once during first year.</p> <p>i. Course Fee for certificate in Community Development shall be 455,000/= Tsh per semester and for Ordinary Diploma in Community Development shall be 480,000/=Tsh Per Semester.</p> <p>ii. Course Fee for Certificate in Agriculture Production shall be 455,000/= Tsh per semester and for Ordinary Diploma in Agriculture Production shall be 480,000/= Per Semester.</p> <p>NOTE: All payments shall be done through control number provided by the institut</p>	<p>Document to be Enclosed</p> <p>You should include the following when sending your application:</p> <ol style="list-style-type: none"> 1. Dully filled application form 2. Copy of Certificate of Primary and Secondary Education Examination (CSEE) 3. Copy of other qualification(s) e.g. certificates – if any 4. Copy of birth certificate 5. Original Bank Pay slip for application fee 6. Two recent passport size photographs
<p>iv. 20,000/= FOR ONLINE REGISTRATION TO NACTVET, SHOULD BE PAID through institute phone no. 0679550047 registered as Dodoma institute of development and entrepreneurship studies (DIDES)</p> <p>v. Medical Health Insurance Fee TZS 50400/= or NHIF Membership Card.</p> <p>vi. Non-refundable application fee (Tshs.10,000/=) to be paid via control number.</p> <p>vii. Student Union fee Tsh 10,000/= should be deposited in Account No: 51710032980 Account name DIDESSO.</p>	<p>The Registrar, Dodoma Institute of Development and Entrepreneurship Studies, P. O. Box 2032, DODOMA, TANZANIA.</p>

Note:

1. All payments shall be done through control number provided by the institute
2. Other recommended direct student costs (incurred by sponsors or students) are merely indicative
3. Students are advised to join the national health insurance fund if you have not insured before
4. Fee structure is attached in appendix 1
5. This application form is available at Dodoma Institute of Development and Entrepreneurship Studies-DIDES or you can directly download from our Website: www.dides.ac.tz any enquiries should be sent to www.didesvet@gmail.com or info@dides.ac.tz